



APPLICATION TO RENT
SCREENING FEE
\$15.00 Application Fee
Payable by cash/money order
NO EXCEPTIONS

ONE FORM OF ID MUST BE SUBMITTED
WITH A COMPLETED APPLICATION

THIS SECTION TO BE COMPLETED BY APPLICANT. A SEPARATE APPLICATION TO RENT IS
REQUIRED FOR EACH OCCUPANT 18 YEARS OF AGE OR OVER, OR AN EMANCIPATED MINOR.

Applicant is completing Application as a (check one) ___tenant ___tenant w/co-tenant ___co-signor

PREMISES INFORMATION

Application to rent property located at _____ ("Premises")
Rent:\$_____per _____ Proposed move-in date:_____

PERSONAL INFORMATION

FULL NAME OF APPLICANT:_____
Social Security No:_____ Driver's License No:_____
State of Driver's License:_____ Date of Expiration:_____
E-Mail (for office purposes only)_____
Phone Number: Home:_____ Work:_____ Cell:_____
Name(s) of all other proposed occupant(s) and relationship to applicant:_____

Pet(s) of service animal (number and type):_____
Auto: Make:_____ Model:_____ Year:_____ Lic.No:_____
State:_____ Color:_____ Other Vehicles:_____

In case of emergency, person to notify:_____ Relationship_____
Address:_____ Phone:_____

Does applicant or any proposed occupant plan to use liquid-filled furniture: _____
Has applicant been a party to an unlawful detainer action or filed bankruptcy within the last seven years: _____
If yes, explain _____
Has applicant or any proposed occupant ever been convicted of or pleaded no contest to a felony? _____
If yes, explain _____
Has applicant or any proposed occupant ever been asked to move out of a residence? _____
If yes, explain _____

RESIDENCE HISTORY

Current Address:_____ Previous Address _____
City-State-Zip _____ City-State-Zip _____
From _____ to _____ From _____ to _____
Monthly Rent _____ Monthly Rent _____
Name of Landlord/Manager _____ Name of Landlord/Mger _____
Landlord/Manager phone _____ Landlord/Manager phone _____
Reason for leaving current address _____ Reason for leaving current address _____

*** Credit Check Fees are Non-Refundable ***

EMPLOYMENT AND INCOME HISTORY

Current Employer _____ Supervisor _____ From _____ To _____
Employer's Address _____ Phone _____
Position or title _____ Phone Number to Verify Employment _____
Gross Income \$ _____ per _____ Other \$ _____ per _____ Source _____
Previous Employer _____ Supervisor _____ From _____ To _____
Employer's Address _____ Supervisor's phone _____
Position or title _____ Employment gross income \$ _____ per _____
Other income \$ _____ per _____

PERSONAL REFERENCES

Name _____ Address _____
Phone _____ Length of Acquaintance _____ Occupation _____
Name _____ Address _____
Phone _____ Length of Acquaintance _____ Occupation _____
Name _____ Address _____
Phone _____ Length of Acquaintance _____ Occupation _____

Applicant understands and agrees that this is an application to rent only and does not guarantee that applicant will be offered the Premises; and Landlord/Manager or Agent may accept more than one application for the Premises and, using their sole discretion, will select the best qualified applicant.

Applicant represents the above information to be true and complete and hereby authorizes Landlord, Manager or Agent to verify if the information provided and to obtain credit report on applicant.

I verify the above-specified purpose for requesting this credit report, and certify that the report will not be used for any other purpose. I understand the failure to comply with the Fair Credit Reporting Act can result in state or federal enforcement actions, as well as private lawsuits. I also understand that any person who knowingly and willfully obtains a consumer report under false pretenses may face criminal prosecution.

If the application is not fully completed, or received without the screening fee, the application will not be processed and the application and any screening fee will be returned.

SCREENING FEE

THIS SECTION TO BE COMPLETED BY LANDLORD, MANAGER OR AGENT.

Applicant has paid a non-refundable screening fee of \$ _____ 15.00 _____, applied as follows: The screening fee may not exceed \$30.00 (adjusted annually from 1-1-98 commensurate with the increase in the Consumer Price Index)

The undersigned has read the foregoing and acknowledges receipt of a copy.

Applicant Signature

Date

The undersigned has received the screening fee indicated above.

Landlord or Manager or Agent Signature

Date

